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Committee for Programme and Coordination
Fifty-first session
Organizational session, 28 April 2011
Substantive session, 6 June-1 July 2011
Item 2 of the provisional agenda*
Adoption of the agenda and organization of work

Status of documentation

Note by the Secretariat

1. In accordance with paragraph 8 of the annex to Economic and Social Council resolution 2008 (LX), the fifty-first session of the Committee for Programme and Coordination will be held at Headquarters from 6 June to 1 July 2011.

2. In its resolution 1988/77 on its revitalization, the Council reiterated that the Secretariat should circulate relevant documentation in all working languages six weeks before the opening of sessions of the Council and its subsidiary organs.

3. In its resolution 53/208 B on the pattern of conferences, the General Assembly: (a) reiterated its request to the Secretary-General to ensure that documents were available in accordance with the six-week rule for their distribution simultaneously in the six official languages; (b) reaffirmed its decision that, if a report was issued late, the reasons for the delay should be indicated when the report was introduced; and (c) decided that, if a report was submitted late to the conference services, the reasons for the delay should be included in a footnote to the document.

4. In section IV of its resolution 64/230 on the pattern of conferences, the General Assembly expressed deep concern at the unprecedented high level of late submission of documentation, which, in turn, had a negative impact on the functioning of intergovernmental bodies, and, reiterating its request in its resolution 65/245, urged author departments to fully adhere to deadlines in meeting the goal of 90 per cent submission compliance.

5. Further, in its resolution 65/245, the General Assembly reiterated its request to the Secretary-General to direct all departments of the Secretariat to include, where appropriate, the following elements in their reports:

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Please recycle

(a) Summary of the report;

(b) Consolidated conclusions, recommendations and other proposed actions;

(c) Relevant background information.

6. In resolution 65/245, the General Assembly also reiterated its request that all documents submitted to legislative organs by the Secretariat and intergovernmental and expert bodies for consideration and action have conclusions and recommendations in bold print.

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Annex

Status of preparedness of documentation for the fifty-first session of the Committee for Programme and Coordination

Agenda item	*Document symbol*	*Title or description*	*Slotted date of submission*	*Actual date of submission*	*Estimated date of issuance*	*Status of issuance*	*Submitting office*
2.	**Adoption of the agenda and organization of work**						
	E/AC.51/2011/1	Note by the Secretariat: annotated provisional agenda	18 Feb.				DM/CPCS
	E/AC.51/2011/L.1	Note by the Secretariat: status of documentation	18 Feb.				DM/CPCS
	E/AC.51/2011/L.2	Note by the Secretariat: reports of the Joint Inspection Unit (Economic and Social Council resolution 2008 (LX) and General Assembly resolution 59/267)	18 Feb.				DM/CPCS
3.	**Programme questions**						
(a)	**Proposed programme budget for the biennium 2012-2013**						
	A/66/__	Report of the Secretary-General: consolidated report on the changes to the biennial programme plan as reflected in the programme budget for the biennium 2010-2011 (General Assembly resolutions 58/269 and 62/224)					OPPBA
	A/66/__	Report of the Secretary-General: consolidated report on the changes to the biennial programme plan as reflected in the proposed programme budget for the biennium 2012-2013 (General Assembly resolutions 58/269 and 62/224)					OPPBA
	A/65/6/Rev.1	Strategic framework for the period 2012-2013					OPPBA

Agenda item	*Document symbol*	*Title or description*	*Slotted date of submission*	*Actual date of submission*	*Estimated date of issuance*	*Status of issuance*	*Submitting office*
(b) Evaluation							
	A/66/__	Report of the Office of Internal Oversight Services on strengthening the role of evaluation and the application of evaluation findings on programme design, delivery and policy directives (General Assembly resolution 62/224)	28 Mar.				OIOS
	E/AC.51/2011/2	Report of the Office of Internal Oversight Services on programme evaluation of the Department of Economic and Social Affairs (General Assembly resolution 64/229)	28 Mar.				OIOS
	E/AC.51/2011/3	Report of the Office of Internal Oversight Services on the triennial review of the implementation of recommendations made by the Committee for Programme and Coordination at its forty-eighth session on the in-depth evaluation of political affairs: field special political missions led by the Department of Political Affairs but supported by the Department of Field Support (General Assembly resolution 63/247)	28 Mar.				OIOS
4. Coordination questions							
(a) Report of the United Nations System Chief Executives Board for Coordination							
	E/2011/__	Annual overview report of the United Nations System Chief Executives Board for Coordination for 2010/11 (Economic and Social Council resolution 2008 (LX))	4 May				CEB
(b) New Partnership for Africa's Development							
	E/AC.51/2011/4	Report of the Secretary-General on United Nations system support for the New Partnership for Africa's Development (General Assembly resolution 59/275)	28 Mar.				OSSA

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5.	**Report(s) of the Joint Inspection Unit**						
	(See E/AC.51/2011/L.2)						
6.	**Provisional agenda for the fifty-second session**						
	E/AC.51/2011/L.3	Note by the Secretariat: provisional agenda and documentation for the fifty-second session of the Committee (Economic and Social Council resolution 1894 (LVII))					DM/CPCS
7.	**Adoption of the report of the Committee on its fifty-first session**						
	E/AC.51/2011/L.4 and addenda	Draft report of the Committee					DM/CPCS